

## How to change your user code

### Introduction

This technical note will show you how to change your own user code on the SmartLiving panel.

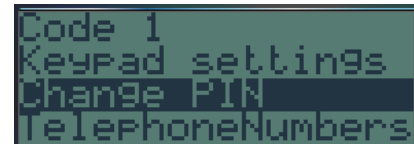
### Changing your user code using the Keypad

1. Press **OK**, then enter in your current user code

*For example:*

- Press OK
- Enter in 0001

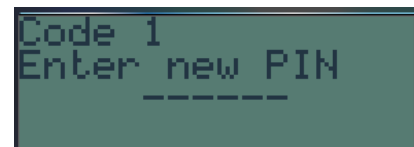
2. Press the down arrow until you get to **Change PIN** then press **OK**.



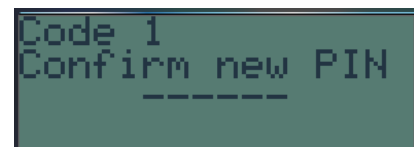
3. Press **OK** on the selected user.



4. Enter in the new PIN number and press **OK**.



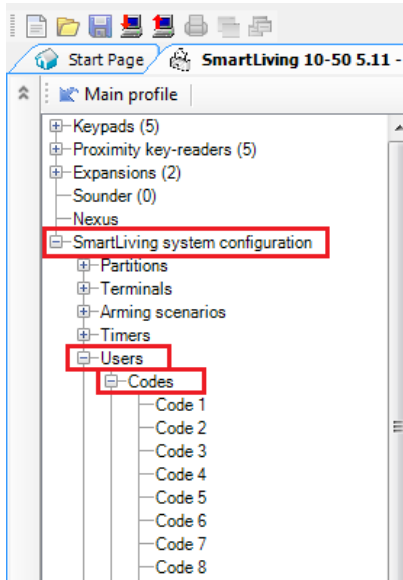
5. Re-enter the Pin number from step 4 and press **OK**.



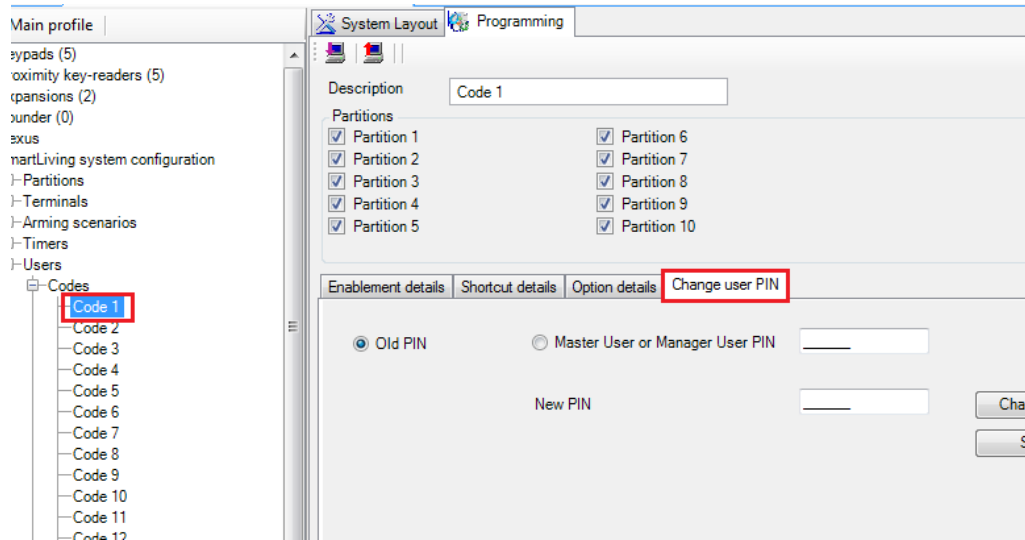
6. Press **ESC** to exit and your new user code has now been set.

## Changing a user code using SmartLeague

1. Expand **SmartLiving System configuration** from the menu along the side.
2. Expand **Users**
3. Expand **Codes**



4. Click on a user you want change.
5. Click on the **Change user PIN** tab.



6. If you know the current PIN you can select **Old PIN** else select **Master User/Manger User PIN**

7. If you selected 'Old Pin' from step 6 then enter in the current pin code for this user, otherwise enter in a master code for the panel.

8. Enter in the new PIN for this user and then click on the **Change PIN** button.



If you don't know the current user code or master code, then you will not be able to change the user code on the panel.

### Additional Information:

#### Customer Service

**Phone:** 1300 551 991 (M-F 8:30am – 5:00pm)

**Email:** customerservice@ness.com.au

**YouTube:** www.youtube.com/nesscorporation